CHECKPOINT CRITERIA for potential candidates:
1. Have earned a minimum of 45 credit hours
2. Have a minimum of a 2.75 cumulative grade point average on a 4-point scale (The candidate must earn a minimum grade of “C” in all required English, education, mathematics, computer science, and communications courses. Grades below a C- will require that those courses be retaken. With permission of the Director of the TPP, candidates may be granted authorization to substitute a similar course for the course with a substandard final grade.)
3. Submit official transcripts from all colleges attended.
4. Submit official documentation of a passing score on the GACE Program Admission Assessment (PAT) or proof of exemption. Official documentation is provided to the applicant by the test provider, Evaluation Systems (ES).
5. Provide official documentation of completing Georgia Educator Ethics – Program Entry (350) module and test.
6. Supply proof of having secured liability insurance for field experiences.
7. Proof of a clear and recent criminal background check.
8. Under separate cover have recommenders submit confidential letters of recommendation to include an education faculty member, a non-education college faculty member from a content field, and a field-experience or other employment supervisor indicating the applicant is likely to succeed in the program.
9. Submit a completed formal application form.
10. Successfully complete an interview conducted by TPP faculty and writing sample evaluated by TPP faculty as adequate for success in the TPP.
11. Successfully complete three foundations courses and associated field experiences with final grades of “C” or better: EDUC 2204, EDUC 2220, EDUC 2230.
12. Obtain Pre-service Certificate from GaPSC.
13. Provide Verification of Lawful Presence.

CHECKPOINT POINT 1 – Authorization to Early Field Studies

CHECKPOINT CRITERIA for potential candidates:
1. Maintain all credentials established upon admission to the program.
2. Submit an electronic portfolio that meets expectations as determined by the major professor and/or advisor using the Unit Assessment instrument.
3. Successfully meet all field studies criteria.
5. Secure merit recommendation of the advisor.
6. Submit Field Study Experiences Guide with Section A completed.

CHECKPOINT POINT 1 – Authorization to Early Field Studies

TRANSITION PHASE 1 – Foundational Studies
PROGRESSING THROUGH THE TEACHER PREPARATION PROGRAM

TRANSITION PHASE 2 – Early Field Studies
CHECKPOINT 2 CRITERIA:
1. Maintain all credentials established upon admission to the program.
2. Submit an updated electronic portfolio that meets expectations as determined by the major professor and/or advisor using the Unit Assessment instrument.
3. Successfully meet all field studies criteria and provide Intern KEYS self-assessment.
4. Submit a Field Studies Journal that meets expectations as determined by the major professor and/or advisor using the Unit Assessment instrument.
6. Analyze written response to initial ethics prompt completed at program entry with faculty evaluation of candidate progress on ethical continuum.
7. Complete edTPA preparation assessments for local evaluation (Only one assessment will occur in either of the early or mid-level field studies. As it is a content-based assessment, it will only apply to students in the term in which the content-specific course occurs.)
8. Submit Field Study Experiences Guide with Section B completed.

CHECKPOINT POINT 2 – Authorization for Mid-level Field Studies

TRANSITION PHASE 3 – Mid-level Field Studies
CHECKPOINT 3 CRITERIA:
1. Maintain all credentials established upon admission to the program.
2. Submit an updated electronic portfolio that meets expectations as determined by the major professor and/or advisor using the Unit Assessment instrument.
3. Successfully meet all field studies criteria and provide a Partner Teacher assessment of Intern KEYS.
4. Submit a Field Studies Journal that meets expectations as determined by the major professor and/or advisor using the Unit Assessment instrument.
6. Complete edTPA preparation assessments for local evaluation (Only one assessment will occur in either of the early or mid-level field studies. As it is a content-based assessment, it will only apply to students in the term in which the content-specific course occurs.)
7. Submit official documentation of passing score on GACE content exam(s).
8. Submit Field Study Experiences Guide with Section C completed.

CHECKPOINT POINT 3 – Authorization for Advanced Field Studies
PROGRESSING THROUGH THE TEACHER PREPARATION PROGRAM

TRANSITION PHASE 4 – Advanced Field Studies
CHECKPOINT CRITERIA:

1. Maintain all credentials established upon admission to the program.
2. Complete all required courses at an acceptable level prior to the start of advanced field studies internship.
3. Submit an updated electronic Portfolio that meets expectations as determined by the major professor and/or advisor using the Unit Assessment instrument. The completed Professional Portfolio includes a culminating written reflection showing internalization of YHC TPP conceptual framework and demonstrates meeting GaPSC standards for initial licensure.
4. Successfully meet all field studies criteria and provide Intern KEYS self-assessment.
5. Provide documentation of faculty assessment of Professional Ideals at an acceptable level using TPP rubrics.
6. Full edTPA assessment, the official scoring of which was administered by Pearson Assessments.
7. Submit Field Study Experiences Guide with Sections D & E completed.
8. Passing score on Georgia Educator Ethics – Program Exit (360) prior to program completion.
9. Complete the Exit Interview at an acceptable level.
10. Complete Student Satisfaction Survey to provide feedback for the Teacher Preparation Program improvement.

CHECKPOINT POINT 4 – Graduation; Recommendation for GA certificate

*Requirements for graduation are in the college catalog and may be separate from the requirements to recommend a teacher candidate for certification. Students will be prevented from walking in the graduation ceremony until checkpoint criteria have been met.

TRANSITION PHASE 5 - Alumni Performance
CHECKPOINT CRITERIA:

The candidate should provide post-graduation contact information for the permanent file. This facilitates the completion of requirements by the Georgia Professional Standards Commission for teacher certification. It also assists the department with future graduate surveys.

Alumni performance is measured by surveys administered through the Georgia Association of Independent Colleges of Teacher Education (GAICTE) and follow-up surveys provided by Young Harris College.