Information Session
Monday, March 2\textsuperscript{nd} at 6:30 p.m.
Hatcher Room – Rollins Campus Center

Application Materials
Friday, March 6\textsuperscript{th} by 4:30 p.m.

Interviews
March 16-19, 2015
Must sign up for a time in the Student Development Office

Any questions may be directed to:
Dr. Bryan Hayse
Associate VP for Student Development
cbhayse@yhc.edu
(706) 379-5174

Due to the Office of Student Development by 4:30 p.m. on March 6, 2015
Responsibilities

- **General**
  - Serve as a representative of Young Harris College to incoming students and their families
  - Attend and actively participate in all training meetings, retreats, and orientation sessions
  - Welcome new students and family members to YHC
  - Develop rapport with new students and families
  - Serve as a positive role model for all students
  - Be accessible and willing to assist with any information needs of students and parents
  - Read the Common Reading Book

- **Small Group Facilitation**
  - Prepare and conduct well-organized and thorough small group meetings for new students
  - Be responsible for orientation group participation in all necessary orientation sessions/events
  - Monitor engagement of students
  - Create a community within assigned orientation groups

- **Logistics**
  - Efficiently complete all logistical tasks to ensure the orientation program proceeds smoothly and effectively (including student and family check-in, escorting participants around campus, and set-up and tear down of each event)
  - Take initiative with unanticipated tasks or concerns that arise

- **Additional responsibilities as assigned**

Required Qualifications

- Be in good disciplinary and academic standing; minimum 2.5 GPA
- Be a full-time student for the Fall 2015 semester
- Able and committed to attend all required time commitments

Desired Qualifications

- Characteristics that would describe an ideal candidate are: team player, responsible, approachable, organized, punctual, positive, reliable, flexible, confident, and possession of a genuine desire to help others
- Exhibit knowledge of the importance of orientation and desire to learn everything Young Harris College (i.e., policies, people, programs, services, community)
- Exhibit good interpersonal and presentation skills
- Exhibit the ability to work independently and effectively with a diverse group of students
- Possess a professional attitude and appearance when dealing with faculty, staff, students, and families

Time Commitments

- Spring Training: Sunday, March 29, 1-4 p.m. (Hatcher Room in RCC)
- Be available on campus from June 12 – July 11, 2015 (any time of during these dates must be approved)
  - Summer Training: June 12-17
  - START I: June 18-19 (Adventure Trip I: June 19-20)
  - START II: June 25-26 (Adventure Trip II: June 26-27)
  - START III: June 29-30 (Adventure Trip III: June 30-July 1)
  - START IV: July 9-10 (Adventure Trip IV: July 8-9)

Compensation

- Stipend of $225 for entire summer
- 2 meals a day during training and START sessions
- On-campus housing throughout summer training and START (June 12-July 11)

**KEEP THIS PAGE FOR YOUR RECORDS.**

Due to the Office of Student Development by 4:30 p.m. on March 6, 2015
# START LEADER APPLICATION

**Summer 2015**

Please fill in all information in each section. Please note the application is two (2) pages. Failure to fully complete the application may affect your candidacy for this position.

## BIOGRAPHICAL INFORMATION

<table>
<thead>
<tr>
<th>Full Name (First - Middle - Last):</th>
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<table>
<thead>
<tr>
<th>Hall &amp; Room/Off Campus Address:</th>
<th>Major:</th>
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<table>
<thead>
<tr>
<th>Cell Phone:</th>
<th>YHC Email:</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>@yhc.edu</td>
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<table>
<thead>
<tr>
<th>Current Class Standing:</th>
<th>Anticipated Graduation Year from YHC:</th>
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<tbody>
<tr>
<td>First-Year</td>
<td>____ Fall</td>
</tr>
<tr>
<td>Sophomore</td>
<td>’15</td>
</tr>
<tr>
<td>Junior</td>
<td>’16</td>
</tr>
<tr>
<td>Senior</td>
<td>’17</td>
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<table>
<thead>
<tr>
<th>I started at YHC as a:</th>
<th>I am currently a:</th>
</tr>
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<tbody>
<tr>
<td>First-Year Student</td>
<td>Commuter</td>
</tr>
<tr>
<td>Transfer Student</td>
<td>Resident</td>
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</tbody>
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<table>
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<tr>
<th>Cumulative GPA:</th>
<th>T-Shirt Size:</th>
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## CONDUCT/CRIMINAL INFORMATION

<table>
<thead>
<tr>
<th>Have you ever been held responsible for violating College policy?</th>
<th>No</th>
<th>Yes</th>
</tr>
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<tbody>
<tr>
<td>Have you ever been convicted of a crime?</td>
<td>No</td>
<td>Yes</td>
</tr>
<tr>
<td>Have you ever been terminated from a position at YHC?</td>
<td>No</td>
<td>Yes</td>
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</table>

If you answer **YES** to any of these questions, please attach an additional page and explain the nature of the violation and any sanction that occurred by the College or court system.

## REFERENCES

Please list the name of two (2) references that can speak to your ability to be a START Leader. These people may send a written recommendation to the Office of Student Development, but are not required.

### YHC Student Reference

<table>
<thead>
<tr>
<th>Name:</th>
<th>Phone:</th>
<th>Email:</th>
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### YHC Faculty or Staff Reference

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<th>Name:</th>
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<th>Email:</th>
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Application continues on back.

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Due to the Office of Student Development by 4:30 p.m. on March 6, 2015
START Leader Application

Please complete the following; attach an additional sheet if necessary.

1. Please list current organizations, clubs, and volunteer work (both on and off campus). Additionally, indicate which activities you plan to participate in for the Fall 2015 semester.

2. Briefly discuss what qualifications and skills you would bring to the position and what you can contribute to the program.

3. What do you think is one of the main challenges facing new students coming to Young Harris College today?

4. What are three pieces of advice you would give to a new student?

5. What would be the most important component of a successful Orientation program?

6. What does being a member of the YHC Community mean to you?

7. Do you have any preexisting time commitments/conflicts with training or orientation sessions?

I have read and understand the attached responsibilities of the START Leader position; including dates and meetings that are required of me. I authorize the Student Development Office to check my academic and disciplinary history at Young Harris College.

Signature__________________________________ Date_______________________________

Detach this page and submit completed application along with references to:
Office of Student Development
(Rollins Campus Center 213)

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