

## **General Admissions Information**

Young Harris College (YHC) attracts students who demonstrate the ability and motivation to succeed in rigorous liberal arts, science, and professional programs. YHC practices rolling admission; however, students are encouraged to apply early in order to ensure adequate course offerings and housing availability. Applicants are considered for admission for fall or spring semesters. Students must be high school graduates (or have obtained a high school equivalency diploma) by the time they matriculate to YHC. The application for admission is accessed at [www.yhc.edu/apply](http://www.yhc.edu/apply).

## **First-Time Freshmen Admissions Process**

Students who have completed less than 30 hours of college-level course work are considered to be first-time freshmen. Students whose college-level course work was completed as a dual enrolled/early college student, regardless of the number of hours completed, are considered to be first-time freshmen.

High school students are eligible to apply after completing their junior year of high school. Acceptance to Young Harris College is based on the applicant's high school grade point average (GPA). (See [Student Profile](#) for the average GPA of incoming freshmen.) Transcripts must be official and submitted directly from the high school. Students who submit a GED score in lieu of high school completion should submit a minimum college-ready score of 165 in each subject-area test section.

Upon receipt of a completed application and official high school transcript(s), the Office of Admissions will review the student's application file. If listed on the transcript(s), the Office of Admissions will use the unweighted GPA supplied by the high school. If the unweighted GPA is not plainly listed on the transcript(s), the Office of Admissions will calculate the student's GPA based on all completed high school coursework.

Students who have below a 2.5 unweighted GPA will be denied admission to YHC; however, they will have the opportunity to appeal that decision should they so choose. (See Appeals Policy on page 7.)

Additionally, students coming to YHC with dual enrollment credit from other colleges or universities must submit official college transcripts to receive credit for courses previously completed.

### *Special Admissions for Young Harris College Early College Students*

Students who have participated in the Young Harris College Early College program will not have to re-apply for admission if they have completed at least 12 hours of dual enrollment course work at YHC with at least a 2.5 cumulative YHC GPA and no failing grades in any attempted courses. Students interested in and qualified for automatic admission simply need to email [admissions@yhc.edu](mailto:admissions@yhc.edu) to indicate their desire. The submission of an official final high school transcript after graduation will still be required for these students.

## Homeschooled Students

If a student is homeschooled, admission decisions are based on the student's high school GPA and ACT or SAT scores.\* Along with the application for admission, students should send a transcript of high school work and official ACT or SAT scores. If the homeschool program has been conducted through a formal homeschool organization program, the transcript should be submitted directly from that homeschool organization. If parents/guardians have designed the curriculum, the transcript should provide detail of each of the subjects studied. If a student has taken the GED, these scores should also be submitted. In some cases, GED scores may be required in order to complete the admissions process.

\*Students who have completed 12 or more hours of dual enrollment/early college course work at a regionally accredited college or university can submit their official college transcript(s) in lieu of ACT or SAT scores. In order for college courses to be accepted in lieu of test scores, the student must have a cumulative college GPA of at least 2.5, with no failing course grades.

## Early College/Dual Enrollment

The Young Harris Early College program is targeted to outstanding high school students in the state of Georgia. With approval from their high school, juniors and seniors may satisfy high school course requirements by enrolling in courses at YHC. All Early College courses offered by YHC are collegiate courses of high quality and rigor that allow students to obtain both high school and transferable college credit.

Early College requirements are as follows:

- Student must be a junior or senior at a public high school, private high school, or be homeschooled.
- Minimum high school academic GPA (as calculated by the Office of Admissions) of 3.0.
- If applicable, students also need to adhere to their high school eligibility requirements for participation.

Additional dual enrollment program information for the State of Georgia can be found at [www.gafutures.org](http://www.gafutures.org). Students from outside the state of Georgia interested in taking classes at YHC while still in high school should contact the Office of Admissions at 800-241-3754 regarding admissions requirements and procedures for Early College.

## Readmission

Students who have previously attended Young Harris College, with a one-semester or more gap since last attendance who wish to re-enroll should complete the [Application for Readmission](#). If a student did not attend another institution since their last period of enrollment at YHC, they will be accepted as long as there is not a hold on the student's account. If a student has attended another institution since their last period of enrollment at YHC, they must submit official college transcripts of coursework from all institutions attended to the Office of Admissions and complete the [Student Transfer Form](#).

## **Transfer Students**

Students seeking to transfer to Young Harris College should complete the application for admission.

Students who have completed 30 or more credit hours of academic-level college coursework must submit official transcript(s) from all previously attended institutions, as well as a [Student Transfer Form](#) from all of these institutions. If a student has completed less than 30 hours of college credit, they must also submit an official high school transcript in addition to the official college transcript(s).

Admissions decisions for transfers with more than 30 hours of college-level credits will be based solely on college coursework completed. The minimum GPA requirement for transfer students is a 2.5 cumulative college GPA. Students with more than 30 hours of college-level credits whose GPA is below a 2.5 **MUST** submit a [Transfer Admissions Statement](#), detailing any circumstances that may have negatively impacted their current academic performance and GPA as well as the steps they plan to take in order to be academically successful at YHC. After review, the Admissions Committee may still request an interview with the student in order to make an admissions decision. Failure to submit this form at the time of application will result in your inability to appeal any negative admissions decision you may receive. The decision of the Admissions Committee is final and binding.

YHC will inform students of the amount of transfer credit accepted by the College prior to enrollment.

In order to graduate from YHC, transfer students must meet all graduation requirements that were in place at the time of their admission to the College. Please note that admission to the college does not necessarily guarantee admission to certain degree programs that may require additional steps.

## **Transient Students**

Young Harris College will accept transient students from other institutions. The parent institution must send a letter of transient permission to the Office of Admissions to initiate the process. No standardized test scores are required for transient admission.

## **International Students**

For purposes of admission, an international student is defined as a student who is not a United States citizen or does not have permanent residency status (Green Card) or who is or will be temporarily in the U.S. in a non-immigrant status.

## International Admissions Deadlines

Due to the additional processing time needed for international applicants, applications for admission and all supporting documents (i.e. transcripts, evaluations of coursework, test scores, and the Financial Guarantee Statement) must be submitted by the following dates for each semester:

Fall Admission: **June 15**

Spring Admission: **October 15**

## International Admission Requirements

### *International First-Time Freshmen*

1. Complete the [international application](#).
2. Students whose native language is not English must submit proof of language proficiency by submitting results of the Test of English as a Foreign Language (TOEFL) or International English Language Testing System (IELTS).

The minimum score for the TOEFL is 79 (TOEFL iBT) or 550 (paper-based exam). The minimum score on the IELTS is 6.5 or higher on the academic module. An SAT Critical Reading score above 450 may also be considered as the English Proficiency requirement, *exempting* the submission of TOEFL or IELTS scores. Successful completion of level 109 at an ELS Language Center is also sufficient for proof of English proficiency.

3. Applicants who have completed high school **in** the United States will need to request an official copy of all transcripts be sent to the Office of Admissions.
4. Applicants who have completed coursework at the high school/secondary school or university-level **outside** of the United States will need to have a course-by-course evaluation of transcripts completed and forwarded to YHC by a transcript evaluation service, which may include one of the following:

Josef Silny & Associates, Inc  
7101 SW 102 Avenue  
Miami, FL 33173  
(305) 273-1616  
[www.jsilny.com](http://www.jsilny.com)

Educational Credential Evaluators, Inc  
PO Box 514070  
Milwaukee WI 53203  
414-289-3400  
<https://www.ece.org/>

### *International Transfer Students*

1. Complete the [international application](#).
2. International students who are transferring from an institution **in** the United States with **less than 30 hours** of college-level coursework will need to provide transcripts from all post-secondary institutions attended along with high school transcripts.

3. Applicants who are transferring from another college/university **in** the United States with have **30 or more hours** of college-level coursework will need to submit college/university transcripts, in addition to the [Student Transfer Form](#) for all previously attended institutions for admission consideration. Admissions decisions for transfers with more than 30 hours of college-level credits will be based solely on college coursework completed. The minimum GPA requirement for transfer students is a 2.5 cumulative college GPA.

4. Students with more than 30 hours of college-level credits whose GPA is below a 2.5 **MUST** submit a [Transfer Admissions Statement](#), detailing any circumstances that may have negatively impacted their current academic performance and GPA as well as the steps they plan to take in order to be academically successful at YHC. After review, the Admissions Committee may still request an interview with the student in order to make an admissions decision. Failure to submit this form at the time of application will result in your inability to appeal any negative admissions decision you may receive. The decision of the Admissions Committee is final and binding.

5. International students who are transferring from a college/university **outside** the United States must provide a course-by-course evaluation of transcripts completed and forwarded to YHC by a transcript evaluation service, which may include one of the following:

Josef Silny & Associates, Inc  
7101 SW 102 Avenue  
Miami, FL 33173  
(305) 273-1616  
[www.jsilny.com](http://www.jsilny.com)

Educational Credential Evaluators, Inc  
PO Box 514070  
Milwaukee WI 53203  
414-289-3400  
<https://www.ece.org/>

6. Transfer students whose native language is not English, and who are transferring from a university **outside** the United States must submit proof of language proficiency by submitting results of the Test of English as a Foreign Language (TOEFL) or International English Language Testing System (IELTS).

The minimum score for the TOEFL is 79 (TOFEL iBT) or 550 (paper-based exam). The minimum score on the IELTS is 6.5 or higher on the academic module. An SAT Critical Reading score above 450 may also be considered as the English Proficiency requirement, *exempting* the submission of TOEFL or IELTS scores. Successful completion of level 109 at an ELS Language Center is also sufficient for proof of English proficiency.

*Additional Requirements* After an offer of admission has been made to an international student, they will then be required to complete further steps in order to receive the Certificate of Eligibility (Form I-20) necessary to obtain a student visa for entry into the United States.

1. Submit a non-refundable \$300 enrollment deposit.
2. The [Financial Guarantee Statement \(FGS\)](#) must be completed and returned to the Office of Admissions. The Certificate of Eligibility (Form I-20) will be issued once the applicant has been found admissible to the College and the FGS has been approved.

3. Copy of unexpired passport with photo ID.

### **Academic and Admissions Integrity**

If a student knowingly makes a false statement or conceals material information on the application for admission, registration card, or any other College document, the student's offer of admission may be rescinded. If such falsification is discovered after the student has established an academic record at YHC, the student may be subject to dismissal from the College. Such a student will be ineligible (except by special action of the College) for subsequent registration at YHC.

### **Admissions Requirements for the Baccalaureate Programs**

#### *General Requirements for Declaring a Major*

By the time a student completes 48 credit hours, they must complete a "Major/Minor Declaration" form and submit it to the Registrar. The form may be obtained from the Registrar's Office, the Academic Success Center, or on YHC Connect. The major will not be formally declared until the form is processed by the Registrar's Office.

#### *Special Requirements for Admission to Majors in the Division of Fine Arts*

Students interested in majoring in Art or Graphic Design must apply to enter the program. Students may either submit a portfolio with examples of their art/design works and/or interview with the Department of Art Chair.

Students interested in majoring in Music, Music Education, or Musical Theatre must apply to enter the program. The application process includes an audition, an interview, and a music theory/aural skills diagnostic test (for Music and Music Education).

The Theatre Performance and Theatrical Production and Design programs require no application process beyond admission to the College.

All students interested in majoring in a program in the Division of Fine Arts are encouraged to apply for generous Fine Arts scholarships. For information regarding Fine Arts scholarships, please contact [finearts@yhc.edu](mailto:finearts@yhc.edu).

#### *Special Requirements for Admission to the Bachelor of Science in Education Teacher Preparation Programs (Certification in Early Childhood Education)*

The Division of Education policies require all students who intend to seek certification as a professional educator in the state of Georgia, even those who have declared Education as the major, apply for admission to Teacher Preparation Program (TPP). As a professional program offered at Young Harris College, both the TPP and YHC are held accountable to the rigorous standards set forth by the Georgia Professional Standards Commission (GaPSC) for preparing

educators in the State. Students seeking admission must meet specific State and Program criteria in addition to those addressed below.

Those seeking admission to the teacher preparation program(s) must demonstrate that they have earned final grades of C- or better in all coursework completed as a part of the general education core, with the exception of those courses that fulfill the requirement of “communicate effectively”. Applicants are required to earn an average of B- or better in all courses that are used to demonstrate meeting the general education requirement to “communicate effectively” (generally courses beginning with ENGL or COMM prefixes). Also, the foundational courses of EDUC 2204, 2220, and 2230 will require students to have earned a final course grade of B- or better for application to Early Childhood, Middle Grades, or Secondary Education programs. Applicants must also have a cumulative average of 2.75 and have earned 45 credit hours of college-level work. Other requirements include: a passing score or proof of exemption for the Program Admission Test overseen by ETS, proof of completion of Georgia Educator Ethics - Program Entry (350) module, the three letters of recommendation, and completion of an oral and written interview process that suggests the applicant will succeed in the TPP.

Applicants who meet all other criteria, but have earned grades of C- to C+ in communication and education course work may petition for consideration for program admission provided they have formulated a remediation plan to address the deficiency. The petition must be submitted to and approved by the Dean of the Division of Education. Petitions will be considered by the Dean in conjunction with at least one other faculty member, typically the applicant’s advisor. The act of petitioning does not ensure that an applicant will be admitted to the Teacher Preparation Program. Applicants who have earned grades of D or lower in said coursework are not eligible to petition admission consideration.

The Teacher Preparation Program has an application period every spring and admission occurs each fall. More information can be found at [connect.yhc.edu/education/default.aspx](http://connect.yhc.edu/education/default.aspx).

## **Freshman Admissions Appeals Policy**

An applicant who has been denied admission may have that decision reconsidered. The applicant must compose a short letter detailing the reason(s) for the appeal. The letter and supporting documentation (evidence) must supply new information not available to the applicant when the original application was submitted.

All requests must include documentation related to the extraordinary circumstances to be considered for the appeal. Proof must be provided that the established admission criteria for the type of admission (freshman or transfer) and all deadlines have been met.

- There is a limit of one appeal per application per academic term.
- The appeal must be received no later than two weeks from date of the admission decision notification.
- Appeals must be submitted using the [online form](#).

- Applicants submitting appeals will be notified of the decision within three weeks of receipt of the appeal (in most cases) via the personal e-mail address listed in the student's official record.
- Appeal letters must be submitted by applicant - not by anyone acting on their behalf.
  - Appeal letters written by anyone other than the applicant will not be considered.
- Letters of recommendation will not be considered.
- Reporting errors made on the application are not a basis for the reversal of a decision.
- Decisions rendered by the Admission Appeals Committee are final and non-negotiable.

Upon receipt of the appeal form, a required interview with the Office of Admissions to address academic pitfalls, scholastic attitude, and future educational goals will be scheduled. The interview will include at least two staff members from the YHC Enrollment Management Team. YHC may also require the student to supply ACT or SAT scores to supplement the student's application file. Should test scores be requested, YHC will only consider the math and critical reading portions of the SAT. Using the materials provided by the student and the content of the interview, an assessment of the student's college readiness will be made by Admissions Appeal Committee, which is composed of the Assistant Vice President for Enrollment Management, the Assistant Director of Admissions Recruitment, and the Assistant Director of Admissions Operations.