



ACADEMIC OPERATING POLICY AND PROCEDURE

DATE: January 8, 2016

NEXT REVIEW: January 2018

SUBJECT: AOPP 1.15 -- STUDENT COURSE LOAD

PURPOSE: The purpose of this policy is to define full-time status based on minimum and maximum semester hour enrollment

REVIEW: This AOPP will be reviewed every four years (or whenever circumstances require an earlier review) by the Associate Vice President for Academic Affairs (AVPAA) with recommendations for revision presented to Academic Council and the Vice President for Academic Affairs. Any change to this AOPP as a result of review will be effective the subsequent fall semester.

POLICY/PROCEDURE: To be a full-time student, one must be enrolled in a minimum of 12 semester hours of academic credit. The maximum load is 21 hours. All Georgia residents must schedule at least 12 hours to qualify for the Tuition Equalization Grant and a minimum of 6 hours for the H.O.P.E. Scholarship. Students may enroll in no more than two academic courses per summer session without permission from the Vice President for Academic Affairs.

RESPONSIBILITIES

<u>Position</u>	<u>Section</u>	<u>Year</u>
Associate VP for Academic Affairs	Review	2015

APPROVED BY:

/s/ Keith DeFoor	2.2.16
Associate VP for Academic Affairs	Date
/s/ Gary Myers	2.2.16
Vice President for Academic Affairs	Date
/s/ Gary Myers	2.2.16
Chair, Academic Council	Date
/s/ Matthew Gibson	3.2.16
President, Faculty Senate	Date

REVIEWED BY:

/s/ Tammy Gibson
Registrar

3.16.16
Date

APPROVED:

/s/ Cathy Cox
President

7.29.16
Date
