



ACADEMIC OPERATING POLICY AND PROCEDURE

DATE: January 8, 2016

NEXT REVIEW: January 2018

SUBJECT: AOPP 1.9 -- GRADE POINT AVERAGE

PURPOSE: The purpose of this policy is to define and explain the procedure for calculating the grade point average and the circumstances under which grades and hours are recognized by Young Harris College.

REVIEW: This AOPP will be reviewed every four years (or whenever circumstances require an earlier review) by the Associate Vice President for Academic Affairs (AVPAA) with recommendations for revision presented to Academic Council and the Vice President for Academic Affairs. Any change to this AOPP as a result of review will be effective the subsequent fall semester.

POLICY/PROCEDURE: Grade Point Averages are computed by multiplying the number of grade points by the course credit hours, totaling all grade points earned, and dividing the total number of grade points earned by the total number of semester hours attempted. In this computation, courses in which a grade of "WF" is made count as hours attempted; courses in which a grade of "W" is made do not. Only courses attempted at Young Harris College are included in the College GPA. Grades earned in courses taken at other institutions are not included.

Grade	Numerical Value	Grade Points per Semester Hour
A	93-100	4.0
A-	90-92	3.7
B+	87-89	3.3
B	83-86	3.0
B-	80-82	2.7
C+	77-79	2.3
C	73-76	2.0
C-	70-72	1.7
D	60-69	1.0
F	Below 60	0.0
P	Passing	0.0
NP	Not Passing	0.0
I	Incomplete (see note)	0.0

W	Withdrew	0.0
WF	Withdrew Failing	0.0

RESPONSIBILITIES

<u>Position</u>	<u>Section</u>	<u>Year</u>
Associate VP for Academic Affairs	Review	2015

APPROVED BY:

/s/ Keith DeFoor	2.2.16
Associate VP for Academic Affairs	Date

/s/ Gary Myers	2.2.16
Vice President for Academic Affairs	Date

/s/ Gary Myers	2.2.16
Chair, Academic Council	Date

/s/ Matthew Byron	3.2.16
President, Faculty Senate	Date

REVIEWED BY:

/s/ Tammy Gibson	3.16.16
Registrar	Date

APPROVED:

/s/ Cathy Cox	7.29.16
President	Date