



## **ACADEMIC OPERATING POLICY AND PROCEDURE**

DATE: January 8, 2016

NEXT REVIEW: January 2018

SUBJECT: AOPP 3.26 -- FOREIGN LANGUAGE PLACEMENT

PURPOSE: The purpose of this policy is to explain the foreign language requirement and the procedure for foreign language placement.

REVIEW: This AOPP will be reviewed every four years (or whenever circumstances require an earlier review) by the Associate Vice President for Academic Affairs (AVPAA) with recommendations for revision presented to Academic Council and the Vice President for Academic Affairs. Any change to this AOPP as a result of review will be effective the subsequent fall semester.

POLICY/PROCEDURE: Foreign Language- Students begin study of foreign language in FREN or SPAN 1101 and demonstrate competency by successfully completing FREN/SPAN 1102.

Exceptions to the foreign language requirement are as follows:

Students whose French or Spanish skills are sufficiently developed may elect to take the Foreign Language Placement Test to assess their skill level. Students who place into FREN/SPAN 1102 will satisfy the foreign language requirement by successfully completing this course. Students who place above FREN/SPAN 1102 will confirm competency through an interview with the Foreign Language faculty. Students who do not demonstrate competency through this interview will be placed in the appropriate FREN/SPAN course.

Heritage speakers (students who speak French or Spanish and earned their high school diploma in the U.S.) fulfill the foreign language requirement by taking one three-hour course, either FREN 2600 French for the Heritage Speaker or SPAN 2600 Spanish for the Heritage Speaker.

Native speakers (students who earned their high school diploma in a country whose official language is not English) may exempt the foreign language requirement.

### **THE FOREIGN LANGUAGE PLACEMENT TEST**

The Foreign Language Placement Test is offered during START orientation and at least once in each fall and spring semester. The test requires a small fee, which is published in

the YHC Catalog in the section on the Business Office. Students may take the placement test only once. Students who plan to take the Foreign Language Placement Test are encouraged to do so early in their college careers, particularly if they will pursue a language in college that they studied in high school.

Note: Students required to take fewer than six hours of foreign language coursework may elect to take six hours in Foreign Language if they wish. Otherwise, students must take the necessary hours as additional general electives.

Placement by examination (see Placement Exams)

## **RESPONSIBILITIES**

<u>Position</u>	<u>Section</u>	<u>Year</u>
Associate VP for Academic Affairs	Review	2015

### **APPROVED BY:**

/s/ Keith DeFoor	2.2.16
Associate VP for Academic Affairs	Date

/s/ Gary Myers	2.2.16
Vice President for Academic Affairs	Date

/s/ Gary Myers	2.2.16
Chair, Academic Council	Date

/s/ Matthew Byron	3.2.16
President, Faculty Senate	Date

### **REVIEWED BY:**

/s/ Tammy Gibson	3.16.16
Registrar	Date

### **APPROVED:**

/s/ Cathy Cox	7.29.16
President	Date