



ACADEMIC OPERATING POLICY AND PROCEDURE

DATE: October 13, 2015

NEXT REVIEW: October 2019

SUBJECT: AOPP 3.4 -- ACADEMIC SUSPENSION

PURPOSE: The purpose of this policy is to define the standards under which students can receive academic suspension.

REVIEW: This AOPP will be reviewed every four years (or whenever circumstances require an earlier review) by the Associate Vice President for Academic Affairs (AVPAA) with recommendations for revision presented to Academic Council and the Vice President for Academic Affairs. Any change(s) to this AOPP as a result of review will be effective the subsequent fall semester.

POLICY/PROCEDURE: Students are suspended from the College at the end of the fall, spring or summer semester if the student's cumulative grade point average falls below the grade point average for suspension. (See Academic Probation Policy)

Freshmen and transfer students admitted in good academic standing will not be suspended following the first semester of enrollment. However, they will be placed on probation and will be subject to the rules of probation. This provision does not apply to freshmen and transfer students admitted on probation, who will be subject to the standard rules of probation and suspension following the first semester of enrollment.

Suspension means a required separation from the College. If a student is suspended following fall semester, the student is eligible to apply for readmission for the following fall semester. If a student is suspended following the spring semester or summer session, the student is eligible to apply for readmission for the following spring semester. Notice of suspension is placed on the student's permanent academic record. Suspension does not extend the time to make up an incomplete grade. An appeal of an Academic Suspension can be filed through the Office of Academic Affairs within ten days of the notice of suspension.

After suspension, a student must be readmitted to the College through the Office of Admissions. Students who are readmitted to the College after suspension are admitted on Probation Two and subject to the rules of probation.

RESPONSIBILITIES

<u>Position</u>	<u>Section</u>	<u>Year</u>
Associate VP for Academic Affairs	Review	2015

APPROVED BY:

/s/ Keith DeFoor	10.13.15
Associate VP for Academic Affairs	Date

/s/ Gary Myers	10.13.15
Vice President for Academic Affairs	Date

/s/ Gary Myers	10.13.15
Chair, Academic Council	Date

/s/ Matthew Byron	12.1.15
President, Faculty Senate	Date

REVIEWED BY:

/s/ Tammy Gibson	12.10.15
Registrar	Date

APPROVED:

/s/ Cathy Cox	7.29.16
President	Date