



ACADEMIC OPERATING POLICY AND PROCEDURE

DATE: January 8, 2016

NEXT REVIEW: January 2018

SUBJECT: AOPP 3.9 -- MID-TERM GRADES

PURPOSE: The purpose of this policy is to inform that mid-term grades are posted for all students on YHC Connect—Self-Service.

REVIEW: This AOPP will be reviewed every four years (or whenever circumstances require an earlier review) by the Associate Vice President for Academic Affairs (AVPAA) with recommendations for revision presented to Academic Council and the Vice President for Academic Affairs. Any change to this AOPP as a result of review will be effective the subsequent fall semester.

POLICY/PROCEDURE: In order for students to monitor course progress more effectively and to provide the needed feedback for understanding their status with regard to grades, Mid-term grades are reported on YHC Connect - Self-Service for all students.

RESPONSIBILITIES

<u>Position</u>	<u>Section</u>	<u>Year</u>
Associate VP for Academic Affairs	Review	2015

APPROVED BY:

<u>/s/ Keith DeFoor</u>	2.2.16
Associate VP for Academic Affairs	Date
<u>/s/ Gary Myers</u>	2.2.16
Vice President for Academic Affairs	Date
<u>/s/ Gary Myers</u>	2.2.16
Chair, Academic Council	Date
<u>/s/ Matthew Byron</u>	3.2.16
President, Faculty Senate	Date

REVIEWED BY:

/s/ Tammy Gibson
Registrar

3.16.16
Date

APPROVED:

/s/ Cathy Cox
President

7.29.16
Date
