



Philanthropy Report Form

Office of Campus Activities

Date Submitted _____

Student Organization Name: _____

Student Organization Contact Person (Name, email, cell #): _____

Please Note: All forms MUST be turned in within two weeks of the event

BEFORE YOU BEGIN: For philanthropic donations, you must submit a copy of the check you sent to the charity organization, or a letter you received from that organization verifying your donation. For non-monetary donations, please attach a receipt detailing the donation. **Do not submit form if verification is not attached.**

Philanthropy

Date of Donation: _____

Name of event _____

Agency/Charity Receiving Donations _____

Agency Contact Name _____ Contact Phone _____

Monetary Donations:

Total amount of money raised: (\$ _____)

Costs (money spent to run event): - (\$ _____)

Total amount of money YOUR organization donated = (\$ _____)
(please submit separate forms if this was a co-sponsored event)

Non-Monetary Donations (i.e. canned food, clothing, hygiene products)

Type of items/goods donated: _____

Number of items/goods donated: _____